



Docket NO. 8569
17/8/26
Government of West Bengal
Labour Department
Land Asset Cell

DM Confidential
Received No. 225
Dated 13/8/26

o/c, conversion

12th Floor, N.S. Building, I, K.S. Ray Road, Kolkata - 700001

No. LABR/229/L.A.C.

Date: 12-08-2026

From : The Special Secretary to the Government of West Bengal

To : The District Magistrate (All Districts)

-ADM (LR)
Q.

Sub: Land Identification during the course of enquiry by ALC/DLC/Asst. Dir of Factories by in c/w issuance of N.O.C for Conversion of Land classified as Karkhana / Factories / Mill etc.

Ref: Memo No. 4295-LP/5M-03/22 dated 16.12.2025 of Department of Land & Land Reforms and Refugee, Relief & Rehabilitation (Land Policy Branch) and the SoP, issued by Labour Deptt. Vide No. LABR/07/L.A.C./3S-10/2024 Dated 07.0.2025.

Sir/Madam,

Inviting your attention on the subject and memo. under reference, I am directed to mention that the Labour Department is receiving applications from Offices or directly from the applicants for issuance of No Objection Certificate (NOC) towards conversion/Mutation of land classified as Karkhana/Factories/ Mills etc.

As part of the process, the offices of the Joint Labour Commissioner/Deputy Labour Commissioner/Assistant Labour Commissioner of the concerned district and Assistant Director of Factories under Factories Dte., West Bengal, are required to conduct field inspections and submit reports to this Department for further course of actions.

In view of the above, I am directed to request you, to kindly instruct the Block Land and Land Reforms Officers under your jurisdiction to extend necessary assistance to the aforesaid officials in locating the concerned land plots during the course of enquiry.

Thanking you.

Yours faithfully,

Suadip
Special Secretary to the
Government of West Bengal
Date: 12-08-2026

No. LABR/229/1(7)/L.A.C.

Copy forwarded for information and taking necessary action to:

1. The Labour Commissioner, West Bengal
2. The A.D.M. & DL& IRO, (All Districts).
3. The Director/Chief Inspector of Factories, West Bengal.
4. The JLC/DLC/ALC, (All Districts).
5. The Assistant Director of Factories, (All Districts).
6. The BL & IRO, Block/Municipality/ Corporation, (All Districts).
7. The Sr. PS to the Secretary, Labour Department.

Q
Joint Secretary to the
Government of West Bengal